

PARTICIPATION RULES FOR THE ERASMUS+ PROGRAMME AT THE MEDICAL UNIVERSITY OF LODZ IN

THE ACADEMIC YEAR 2016/2017. STUDYING ABROAD.

I. Recruitment to student mobility within Erasmus + programme.

1. Students can apply to realize a part of their studies within the Erasmus+ Programme if:

- they are registered students of the Medical University of Lodz (during the qualification and their entire stay abroad)
- they are not and they won't be on a dean's leave during the qualification and their entire stay at the partner university
- they have completed:
 - ✓ students of uniform Master's degree studies: their first year of studies and they completed the academic year preceding their trip abroad (the trip can be realized after the second academic year)
 - ✓ students of the first degree studies (first cycle students): their first year of studies and they completed the academic year preceding their trip abroad (the trip can be realized after the second academic year)
- students of the second degree studies (second cycle students) and doctoral students can apply for the international study mobility on their first year; students of the last year of the first cycle, second cycle, uniform and doctoral studies who apply for mobility during the last semester of their studies can only apply for it with the permission of their thesis supervisor (promoter)
- they have the citizenship of a country authorized to participate in the Erasmus+ Programme, or they have the right for permanent residence or refugee status
- students during their final year of the first cycle studies can only apply for the programme if they continue their studies in the second cycle programme at the Medical University of Lodz (before the departure the students are required to present a declaration from their respective dean's office stating they will continue the second cycle studies, at the Foreign Affairs Office)

2. Studying abroad should not collide with completing studies within the date predicted in the studies plan.

3. In spite of the number of areas of study and home universities, a student during his/her studies can realize several student mobility studies and mobility practices for a period not exceeding 12 months in each study cycle (first cycle, second cycle, doctoral studies) e.g. 2 x 6 months or 3 x 4 months including mobilities that have already been realized within the Erasmus Programme (mobility with the right to a mobility grant and without it). Students of uniform Master's degree studies and of such areas as medicine can leave for a period that does not exceed 24 months.

4. The main criteria in the qualification process for study mobility within the Erasmus+ Programme are:

- ✓ Mean grade from the last completed year of studies preceding the academic year 2016/2017, when the recruitment is held, none lower than 3,25 (max. 5 points).
The mean grade should be calculated by the rules presented in § 26 item 3 of the valid Rules and Regulations of The Medical University of Lodz : "The mean of all the term grades is calculated as an arithmetic mean of the grades (including failed grades) obtained as exams and credits for the courses indicated by the Dean taken during the semester." and in § 26 item 4 „The mean grade is calculated with: 1) The grade of exam before the Examination Board, ignoring the failed grade of the questioned exam(...); 2) The second positive grade obtained by the student, in the case of repeating the passed exam". The rules for students who started their studies before 01.10.2010 are in § 16 item 2 in association with item 1 and § 36 item 2 of Rules and Regulations of The Medical University of Lodz established by the decision of the Senate of the Medical University of Lodz no 36/2003 on 27.03.2007: the mean of the year's grades is an arithmetic mean of grades obtained at exams (including failed grades);

When it is impossible to calculate a mean grade for 2015/2016 the Admissions Committee will accept a mean grade from 2016/2017 during the application process.

For 3rd cycle students the Admissions Committee will accept diploma evaluation from long-cycle Master's degree program or 2nd cycle program.

The grade from the foreign language exam/certificate is multiplied by 1,5 (max. 8,25 points). The student is required to sit the exam/certificate of the language of the country where he will be studying or a different language specified by the host university. The foreign language exam is organized by the Foreign Language Centre (Centrum Nauczania Języków Obcych UM). Subscriptions for the exam are conducted in Foreign Language Centre MU from the moment of announcement the exam date. Student can pass the exam from several different languages. Advanced Certificate in English (and similar Certificate from other language) exempt from the exam. Certificates are collected and accepted at the Foreign Language Centre of Medical University of Lodz.

- ✓ Additional criteria:
 - Publications :
 - * In reviewed journals on the Master Journal List with the IF – 0,5 point for the first one and extra 0,25 point for the second one and 0,1 point for the every next one.
 - * In reviewed foreign journals- 0,3 point for the first one and extra 0,15 for the second one and 0,1 point for every next one.

- * In Polish journals on the MNiSW list – 0,2 point for the first one and extra 0,1 for every next one
- Projects awarded during symposiums, scientific congresses, conferences or scientific contests
 - * International level -0,5 point for the first one and extra 0,25 point for the second one and 0,1 point for every next one.
 - * National level -0,3 point for the first one and extra 0,15 point for the second one 0,1 point for every next one.
 - * University level- 0,2 point for the first one and extra 0,1 for every next one.
- Active participation in scientific congresses and symposiums
 - * International –0,5 point for the first one and extra 0,25 for the second one and 0,1 point for every next one.
 - * National – 0,3 point for the first one and 0,15 point for the second one and extra 0,1 point for every next one.
 - * University - 0,2 point for the first one and extra 0,1 for every next one.
- Participation in research-interest groups – at least 1 year- 0,5 point confirmed by the Group Coordinator
- Students that participate in Erasmus programme for the first time will get 1point.
- 1 point for the significant participation in activities for incoming Erasmus students. Erasmus Administrative Coordinator will grant the point on the base of the A

5. If more than one candidate achieves the same number of points, the conclusive criterium is the mean grade. If the mean grade is identical, the conclusive criterium are the additional criterium and finally the decision of the Admissions Committee.

6. The Admissions Committee approves candidates for study mobility during one sitting. The Admissions Committee approves candidates for study mobility with and without the right to the Erasmus+ scholarship. The number of candidates with and without the right to the Erasmus+ scholarship is decided by the Admissions Committee during the qualification meeting under condition that Medical University of Lodz will be have a knowledge about quantity of funds for the students scholarships available for academic year 2016/2017. Other way Admission Committee will award places and Representative of the Medical University of Lodz for International Cooperation will decide about the numbers of grants as soon as National Agency for Erasmus + informs us about admitted funds.

7. A student can appeal against the decision of the Admissions Committee. The appeal should be submitted within 7 days after receiving the decision, to the Vice-rector of Organizational and Student Affairs.

8. A student can appeal against the decision of the Vice-rector of Organizational and Student Affairs within 7days.

9. Students applying for Traineeship in Erasmus+ mobility program should deliver following documents in Foreign Affairs Office (ul. Muszyńskiego 2, 2nd floor, room 2.07) :

